

ILM Qualifications

WHAT?

As an ILM approved centre we have made it even easier for your employees to achieve nationally recognised qualifications through our accessible 90-minute toolkit sessions.

WHY?

These qualifications deliver far more than just a name on a certificate. They allow your employees to build self-confidence, underline their ability and professionalism, and demonstrate potential for future progression in the organisation. The opportunity to complete accredited training speaks volumes to both your employees and the outside world. It represents a powerful visible display of your organisation's commitment to developing its people.

BENEFITS

Additional benefits of achieving qualifications through our 90-minute training sessions are:

- Accessible routes to qualification
- No extended periods away from workplace
- Incremental motivation in working toward a qualification
- External recognition of learning achievement
- Enhanced learning evaluation through assessment
- Run as a bespoke programme or in mixed groups
- Free ILM studying membership

HOW?

We currently offer ILM Qualification through our 90-minute toolkit sessions. Each qualification is achieved by the completion of the bite-size sessions shown and the submission of one or more written assignments.

→ ILM LEVEL 2 AWARD IN EFFECTIVE TEAM MEMBER SKILLS	
SUITABLE FOR	Team members and aspiring team leaders
5 SESSIONS	<ul style="list-style-type: none"> • Effective Teamwork Skills • Communication Skills • Handling Conflict • Develop Yourself • Identify your Strengths
ASSESSMENT	One Assignment (approximately 850 words)

→ ILM LEVEL 2 AWARD IN LEADERSHIP & TEAM SKILLS	
SUITABLE FOR	Practicing and aspiring team leaders
8 SESSIONS	<ul style="list-style-type: none"> • Introduction to Management • Develop Yourself • Identify your Strengths • Leadership • Managing People • The 3 Secrets of Management • Coaching • Building your Team
ASSESSMENT	Two Assignments (approximately 1000 words each)

→ ILM LEVEL 3 AWARD IN LEADERSHIP & MANAGEMENT – OPTION 1	
SUITABLE FOR	Practicing and aspiring first line and middle managers
9 SESSIONS	<ul style="list-style-type: none"> • Managing Performance • Appraisal Skills • Motivating Others • Building Positive Relationships • Delegation • Feedback • Monkey Management • Meetings • Running Effective 1-1 Reviews
ASSESSMENT	Three Assignments (approximately 1000 words each)

→ ILM LEVEL 3 AWARD IN LEADERSHIP & MANAGEMENT – OPTION 2	
SUITABLE FOR	Practicing and aspiring first line and middle managers
8 SESSIONS	<ul style="list-style-type: none"> • Setting Goals & Objectives • Planning & Organising • Communication Skills • Managing Performance • Stakeholder Management • Managing Expectations • Building Positive Relationships • Challenging Conversations
ASSESSMENT	Two Assignments (approximately 1250 words each)

→ ILM LEVEL 4 AWARD IN LEADERSHIP & MANAGEMENT – OPTION 1	
SUITABLE FOR	Practicing and aspiring middle managers
8 SESSIONS	<ul style="list-style-type: none"> • Developing Your People • Appraisal Skills • Interpersonal Skills • Managing Expectations • Challenging Conversations • Dealing with 'Difficult' People • Coaching • Running Effective 1-1 Reviews
ASSESSMENT	One Assignment (approximately 2000 words)

→ ILM LEVEL 5 AWARD IN LEADERSHIP & MANAGEMENT	
SUITABLE FOR	Practicing and aspiring middle and senior managers
9 SESSIONS	<ul style="list-style-type: none"> • Leadership • Emotional Intelligence • Strategic Thinking • The Engaging Manager • Powerful Persuasion • Mentoring • Developing a Presentation • Presentation Delivery Skills • Facilitation Skills
ASSESSMENT	Two Assignments (approximately 2500 words each)

→ ILM LEVEL 4 AWARD IN LEADERSHIP	
SUITABLE FOR	Practicing and aspiring middle managers
8 SESSIONS	<ul style="list-style-type: none"> • Leadership • Managing People • Developing Management Style • Emotional Intelligence • Setting Goals & Objectives • Planning & Organising • Team Briefing • Feedback
ASSESSMENT	Two Assignments (approximately 1500 words)

→ ILM LEVEL 4 AWARD IN LEADERSHIP & MANAGEMENT – OPTION 2	
SUITABLE FOR	Practicing and aspiring middle managers
8 SESSIONS	<ul style="list-style-type: none"> • Business Finance & You • The Language of Finance • Understanding Accounts - 1 • Budgeting Basics • Understanding Accounts - 2 • Understanding Business Costs • Capital Investment Decisions • Shareholders & Managers
ASSESSMENT	Two Assignments (approximately 2000 words)

→ ILM LEVEL 5 AWARD IN LEADERSHIP	
SUITABLE FOR	Practicing and aspiring middle and senior managers
8 SESSIONS	<ul style="list-style-type: none"> • Leadership • Managing Change • Managing Performance • The Engaging Manager • Motivation Others • Influencing • Personal Accountability • Emotional Intelligence
ASSESSMENT	One Assignment (approximately 2000 words)



Just 90 minutes

Studies show that the most effective learning is distributed... short bursts regularly, rather than one long course occasionally.



Training support

All our training is reinforced by top quality learning support materials that are amongst the best you'll see anywhere.



We also offer the following ILM Qualifications:

- ILM LEVEL 2 AWARD IN INTRODUCTION TO MENTORING
- ILM LEVEL 4 CERTIFICATE IN LEADERSHIP & MANAGEMENT
- ILM LEVEL 5 CERTIFICATE IN LEADERSHIP & MANAGEMENT
- ILM LEVEL 5 CERTIFICATE IN LEADERSHIP

Other ILM qualifications and session combinations are possible please contact us to discuss your requirements.